



## **JOB DESCRIPTION**

### **Clinic Nurse**

**Position Summary:** The Clinic Nurse provides support and care to Life Services Clinic patients and maintains professional standards of care. Under the general supervision of the Clinic Director (CD) & the Nurse Manager (NM), the nurse is responsible for performing direct and indirect nursing interventions, and for planning, assessing, and monitoring the medical needs of Life Services Clients. The nurse works in conjunction with physicians, nurses, and connections team members assuring that clients are receiving the best medical, nursing, and psychosocial care possible.

**Reports to:** Clinic Director (CD) and Nurse Manager (NM)

**Status:** Part-time 16 hrs/wk minimum, up to a max 32 hrs/wk, non-exempt

#### **A. BASIC REQUIREMENTS of all Life Services employees:**

1. Demonstrate a firm commitment to Jesus Christ as Lord and Savior.
2. Cultivate intimacy with Jesus Christ through devotions, prayer and/or Bible study.
3. Demonstrate the ability to model the love of Jesus Christ to all clients, staff and ministry partners.
4. Champion the intrinsic value of every human life.
5. Maintain faithful attendance in a local church.
6. Be in full agreement with the LIFE SERVICES Mission Statement, Statements of Principle, Faith, Marriage, Gender & Sexuality.
7. Possess knowledge of Scripture, especially as it pertains to the sanctity of human life, forgiveness, and salvation.
8. Pursue competence & excellence in all areas of work life.
9. Be dependable, stable, and committed to respect confidentiality.
10. Be committed to building healthy and authentic relationships.
11. Serve with humility.
12. Attend Life Services current Orientations and applicable Trainings.

13. Attend Life Services staff meetings as deemed necessary by the Executive Director.
14. Complete a criminal history check and a check of the central registry for child abuse.

## **B. PRIMARY QUALIFICATIONS:**

1. Bachelor's Degree in Nursing.
2. Maintains a current Washington RN license in good standing.
3. Maintains current CPR card.
4. Excellent organization skills and ability to take initiative.
5. Computer literacy, including use of Microsoft Office & Google applications, Internet access and e-mail communication and applicable software for promotional media production, as well as experience with EMR software.
6. Ability to articulate and champion the mission, vision and values of the ministry, internally and publicly.
7. Have a current driver's license and automobile insurance with a minimum coverage of \$300,000, including medical and liability coverage.

## **C. JOB DUTIES:**

1. Utilizes Equipped to Serve approach in all client and team member interactions (training will begin upon hire).
2. Abides by professional ethics of beneficence and nonmaleficence.
3. Provides first trimester prenatal education for clients.
4. Provides STI testing and education in accordance with Washington State Department of Health and CDC guidelines.
5. Performs Limited Obstetrical ultrasounds (on-site training with medical sonographer provided after probationary period).
6. Provide patient education (see Policy and Procedure for the Provision of Client Education).

7. Complete necessary documentation on appropriate forms in accordance with applicable privacy laws with willingness to be trained in EMR.
8. Order labs per standing order or according to medical director's discretion, consistent with the scope of practice established by the board of directors, and according to the standard of care for first trimester prenatal care and screening for sexually transmitted infections.
9. Make referrals to approved providers, as appropriate.
10. Complete other tasks or projects as directed by the ED, CD or NM.
11. Attend staff meetings and trainings as deemed necessary by CD or ED.

---

Employee Signature

---

Date

---

Supervisor Signature

---

Date